

Registration Form



Please complete print, sign and fax to (011) 454-5501 or e-mail info@cbm-training.co.za

Course Name:

Course Date:

Venue: (please tick one)

JHB

PTA

DBN

CT

WEB

Delegate 1:

Title: First Name:

Surname:

Job Title:

Mobile Number:

E-mail:

Date of birth:

Special Dietary Requirements:

Halaal

Kosher

Vegetarian

Vegan

Allergies

(Note: an extra charge of R250 (excl vat) per day will be made on all Kosher, Vegan & Halaal meals)

Delegate 2:

Title: First Name:

Surname:

Job Title:

Mobile Number:

E-mail:

Date of birth:

Special Dietary Requirements:

Halaal

Kosher

Vegetarian

Vegan

Allergies

(Note: an extra charge of R250 (excl vat) per day will be made on all Kosher, Vegan & Halaal meals)

Compulsory

Company:

Postal Address:

Code:

Tel:

Fax:

VAT Registration Number:

Send Tax Invoice To:

Mr/Mrs/Ms: First Name:

Surname:

Job Title:

E-mail Address:

Name of Approving Manager:

Mr/Mrs/Ms: First Name:

Surname:

Job Title:

E-mail Address:

Contact Secretary:

Mr/Mrs/Ms: First Name:

Surname:

Job Title:

E-mail Address:

How many employees in your company: (please tick one)

0-10

11-30

31-100

101-250

251-1000

1000+

How did you find out about the course?

CBM
Website

CBM
Catalogue

Email
Received

Fax
Received

SASPA Event/
Website

Street Pole
Poster

Info at a
Course

Key Account
Manager

Street Corner
Flyer

Magazine/
Newspaper Ad

Google Search

Other – Please
Specify

Would you like to do the accredited version of the course? (Note: an extra charge of R1450 Ex VAT will apply per delegate.)

Delegate 1:

Delegate 2:

TERMS AND CONDITIONS:

Please note that by signing the registration form below, you accept that you have read, understood, and will adhere to the terms and conditions as on page 2 of this registration form.

You can also find the terms and conditions on our website - www.cbmtraining.co.za/terms-and-conditions/

Delegate Signature:..... **Name:**

Approving Manager Signature:..... **Name:**

Terms and Conditions for Course Registrations

- CBM Training needs to be notified immediately should you not be able to attend a training course that you have registered for. You may send a substitute delegate in your place (please inform us of the new name for the certificate).
- You may transfer your course once at no charge to another course, provided you do so in writing at least 5 working days before the course. Transfers inside of 5 days will be charged a late transfer fee of 20%
- You may cancel your registration, in writing, up to 10 working days before the course takes place, however, a 10% cancellation fee will be levied. Cancellations inside of 10 days will be liable for the full fee.
- CBM Training reserves the right to change the date or cancel a course without liability.
- Unfortunately, no refund or credit can be given to delegates who do not attend without giving prior notice.
- Halaal, Vegan and Kosher meals will be charged an additional fee of R250 (excl vat) per training day
- Please note, payment or proof thereof must be received by no later than 09h00 on the first day of the course. Delegates will not be permitted entry unless payment has been made.
- For all international bookings, CBM Training requires payment in full 1 calendar week before the course commences.
- Completing an online/electronic booking form on any of the course pages confirms your booking/registration for that specific course. Online course registration forms are NOT enquiry forms. Should you complete and submit an online course booking form, your company will be liable for the full course fee. Should you wish to enquire about any of our courses, please visit the **Contact Us** page and complete the enquiry form provided. Alternatively, you can have a LiveChat with one of our consultants online, contact our offices on (011) 454 5505 or send an email to info@cbm-training.co.za to request for more information on our courses.
- As a past delegate, you will receive notifications via email of upcoming courses that may be of interest to you. You can opt out of these email notifications at any time quickly and permanently.